Approved

Positive Steps Kemnay

Committee Meeting Minutes 2nd August 2024, held in Village Hall, Friendship Room

Attending: Muriel Brydon, Sandra Collett, John Halkett, Hilda Hart, Bill Michie, Dorothy Mitchell, Marie Moynagh, Ian Booth.

In attendance: Colin Lyon

Apologies: Mel Brown, Rob Mackay, Claire Neisham, Karen Simpson (Paradise), Karen E Simpson, Hamish Simpson

1. Welcome by Ian, to the new Committee and new Members attending.

2. The business of running the Committee

   Prior to election of the Office Bearers, it was felt important that, for the benefit of new Members, we should discuss the operation of the Committee, and reference was made to a previously circulated paper. This was generally understood and accepted.

3. Appointment of Office Bearers

   Chairperson – Ian nominated Marie Moynagh, seconded by Muriel.

   Vice Chair – Muriel nominated Dorothy Mitchell, seconded by Ian.

   Treasurer – Marie nominated Hilda Hart, seconded by Ian.

   Secretary – Marie nominated Ian Booth, seconded by Sandra.

   All those nominated accepted the roles. Hilda stated she is happy to continue as Treasurer on the understanding that this will be the last year. Bill Michie has agreed that he would shadow Hilda with the aim of taking over the role next year, although busy with other charities at present.

4. Minutes of Meeting 17th May 2024

   The minute was considered as accurate and duly approved.

   Matters arising: No matters arising.

5. Finances / Budget
   Hilda stated that we had a balance of £5,356.24. The bus trip to Aberdeen has been fully paid, funded from the John Adam Trust plus a wee bit more from own funds. Logistics for tea and coffee was bit of organising at the Footdee location. We need a rethink next time (possibly everyone brings their own).
   The annual accounts have been submitted to OSCR, with no feedback to date. The contacts with OSCR need to change with a change in Office Bearers. Rob MacKay to be removed and Marie Moynagh added as Chair,

and Ian Booth added as Secretary and third contact. Hilda will action this in due course.
The Signatories for the Royal Bank of Scotland Account also need to be changed in line with change of Office Bearers. It was agreed that Robert MacKay would be removed, and Marie Moynagh added. (this will be an online application by Ian once this minute has been approved at the next meeting).
Hilda also stated that we had another grant application in place for £1000 from Age Scotland for subsequent bus trips (since heard that we have been unsuccessful with this application – discuss at next meeting)

6. Volunteers

   Rob and Hilda will meet with the remaining pool of volunteers as Associate Walk Leaders (AWL's), at end August. Rob will stay on as a Committee Member. It was agreed that Rob and Hilda would continue to carry out dealings with Walk Leaders, as joint Coordinators. (Marie is happy with this).

7. Walking Groups
   It was agreed that Claire should continue to set up an Instagram page for the Buggy Walk Group, in line with social media for that demographic. She has also been looking into business card designs for the Buggy Group and Health Walk Group.
   Health Walk numbers are slightly down over the summer holiday period but all going well.
   Strength and Balance continue to be successful, with the August meeting in the coming week. Activities are being planned for the "month of Wednesdays in October.

8. Reminiscence Group
   It was agreed that this hasn't really developed the way it was intended over the last year, with the Tuesday Group. It was felt that this was all being led by Marie and Hamish with no real feedback. Hamish and Marie will review this again. It was agreed that this is not really in our core activities and has to be led by suggestions from others.

9. Publicity / Promotion

   Further to Business Card work by Claire mentioned above, it was agreed that she should continue to procure costs for cards for the Buggy Walk Group and the Health Walk Group and present this at the next meeting for approval.

10. Paths Group Development
    There has been no further progress, and we are still awaiting on an open meeting. It was felt that there should be contact made with other successful paths group areas and a discussion with Greener Kemnay.

11. Constitution Update
    Following on from general committee approval of the revised Constitution document this now needs to be put before an Extraordinary General Meeting (EGM) for Member approval. It was agreed that we should arrange for this meeting on 27th September ahead of the Friday Walk programme, with this being the only item for discussion at that meeting. Printed copies should be made available.

12. Any Other Business
    - The absent Community Minibus. Ian stated that Aberdeenshire Council would not be replacing the minibus. However, a sum of money (£16,000) has been reserved and has to be allocated by the end of March 2025. The Council would release this money to a Constituted Charity for the purposes of Community Development, be this a minibus or other worthy community project(s). In the meantime, and community engagement exercise has to be conducted to establish if there is still a need for a community minibus, as many organisations have moved on with other arrangements since Covid. Rob MacKay is heading up a small committee to look into this.
    - The Village Hall Asset Transfer. Hilda continues to be our representative on the Hall committee, and stated that SKS, the consultant, has started the feasibility study, and will commence with a community consultation process. It was agreed that, due to the importance of the Village Hall, and our involvement, that this will become a standing Agenda item for Committee meetings.
    - Strength and Balance Posts project. This is all coming together well, and we await some detail of when the contractor would come to site to carry out the installation, with supervision through Aberdeenshire Council.

13. Date of next meeting: The next meeting was agreed on **Friday 4th October at 1115** hours or as soon after Community Café closes.

    From above – EGM 0930 hours on 27th September