Draft

Positive Steps Kemnay

Committee Meeting Minutes 31st January 2024, held in Village Hall, Friendship Room

Attending: Muriel Brydon, Sandra Collett, John Halkett, Hilda Hart, Dorothy Mitchell, Marie Moynagh, Karen Simpson (Paradise), Karen E Simpson, Hamish Simpson, Ian Booth.

In attendance: Rob Mackay

Apologies: Mel Brown, Bill Michie, Claire Neisham

1. Welcome by Marie, to our delayed January meet due to weather and availability.

2. Minutes of Meeting 4th October 2024

   The date at the top of the minute was 2nd August instead of 4th October. This has been corrected. The remainder of the minute was considered as accurate and duly approved.

   Matters arising: nil.

3. Finances / Budget
   Hilda stated that we had a balance on 31st December was £4,841.82. Expenditure since then amounted to beanies, website costs and an admin cheque. We have received a grant for AVA under the latest tranche of funding under the Mental Health and Wellbeing Fund of £1186, paid into our account on 14th January. This is good news and will allow hall hires for the next year. We are to consider again going to online banking as we are unable to see this amount until the next statement. We may have to move banks to achieve this.
   We will be paying cost of approx. £240 per annum for newsletter costs from now on.
   Bill Has stepped back from consideration of Treasurer post and from the committee meantime, due to family commitments. Dorothy has been asked to take on Treasurer post and will consider this.

4. Volunteers
   We currently have 13 active trained Walk Leaders, albeit one with broken wrist and some other family commitments. We also have 8/9 Associate Walk Leaders (AWL's), who can take up a central role in the middle of the longer walks. There is no rota for the AWL's who can be selected on the day. Rob will provide an update list of AWL's.

5. Walking Groups
   For Friday walks, there is a new Pilates group starting at 9.30 in the main hall, so we will try to gather early and leave sharp. Hilda will put out a note to that effect. Today we ha 12 gentle walkers, 26 longer

walkers and at least 7 Walk Leaders. Strength and Balance continues this month coming with a visit by a Police Constable to speak about security and fraud. The Buggy Walk Leaders are in discussion with Alehousewells Nursery to engender more interest for joining Buggy Walks.

6. Constitution Update
   Following on from the revised Constitution being approved at the EGM on 27th September, this was sent to OSCR, who wanted clarification on wording used in the Objectives section. This was subsequently reworded slightly, with Committee approval via email, to satisfy OSCR criteria. The revised document will be sent back to OSCR.
   At the same time, Ian will ask OSCR if there is a standard Trustee Declaration sheet in respect of item 7 below.

7. OSCR Trustee Responsibilities / commitment

   A briefing paper had been circulated to Committees Members (Trustees) in advance of the meeting and this was discussed briefly, in respect of the Charity Law changes and the responsibilities of Trustees. Of particular note were the items pertaining to eligibility of being a Trustee. When this law comes into force, all Trustees will be required to sign a Declaration to indicate that they would be eligible to be a Trustee under the new rules. Ian will ask OSCR for a declaration template pertaining to our type of unincorporated charity.

8. Village Hall Asset Transfer

   Hilda reported that the final report from the feasibility study conducted by the consultant SKS was now in place along with suggestions from John Gilbert Architects. It was felt that many of the proposed ideas were not really practical. In short, the report is not conclusive. A representative from AVA will attend the next Hall committee meeting to assist. An advert will be placed in the Newsletter for new Committee Members who may have the necessary skills to become part of the future Board of Management of the Hall and Charity. A further review is required by Aberdeenshire Council (who had paid for and instigated the feasibility report). Ian asked again who has the title deeds for the hall. It would be possible to carry on with a non-repair lease and take more time to consider the asset transfer in the longer term.

9. Kemfest 2025
   Rob outlined that PSK has supported the Kemfest event in the last two years and asked for continued support for this year's events from 12th May, which has a theme of Community. This was agreed by the Committee. Last year this included Garioch 50+ Men's Group (Hamish), Treasure Trail (Rob), Body boosting Bingo (Ian), Friday Walking Group (all), and the Buggy Walk Group. Information for this year would be fed into the wider Aberdeenshire Wellbeing Committee.

10. Reminiscence Group
    Marie and Hamish continue to attend the Tuesday Group sessions, which are described as “rolling along.” However, there has been a changes of date for the next meeting.

11. Publicity / Promotion:
    If we are to publicise the recent grant received from AVA, we should use their logo in any notification. Following Claire setting up an Instagram page for the Buggy Group, there has been some interest noted.

12. Paths Group Development
    No movement since last time, with no meetings held.

13. Any Other Business
    Nil.

14. Date of next Meeting

    Next meeting agreed as **21st March 2025**, following on from close of Community Café.